



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Maiden Bradley Village Shop Association limited		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Warminster Area Board
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	New Display Freezer
Where will your project take place?	Maiden Bradley Community Shop
When will your project take place?	When Funding is available
How many people will benefit from your project?	Surrounding & Community MB
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	MB Parish Plan states that the shop is regarded as a Parish treasure and has national recognition as a exemplar of local co-operative action 6

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The Village shop covers Maiden Bradley and the communities of Horningsham, Kingston Deverill, Monkton Deverill and Kilmington. It provides a vital community service for all of these communities. It is 8 miles to the nearest facilities. Local grown and produced goods are sold to support businesses

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The old chiller has broken down it was secondhand and purchased when the village shop was refurbished. The Chiller was not covered by a warranty. The equipment researched for the grant application will provide more vital space for local farmers to promote and sell their products enable the shop to purchase in bulk and so pass on savings to customers, it comes with a warranty, free delivery and installation. Horningsham Village shop has closed and now uses the Maiden Bradley shop as its nearest provider.

Any other information about your project.

The shop has run as a community shop for 9 years this September. It has been funded by the Community using the shop and staging various fundraising in and around the Parish. There are only two staff that are paid (but work excess hours to their remuneration). The shop is run by over 20 volunteers. Last year the shop was completely refurbished at a cost of £33,000. Money was sought from grant funding and from the community itself raising in excess of £6,000. When the project was complete the village shop was reopened by Dr Andrew Murrison. This has been complemented by the shop winning the best village shop competition but, as a village shop that does not have profits, it does not have the finances to buy such a large item to sustain its viability. They have run out of funders to approach but have managed to raise a further £462.00 from the community. This is a plea of support for a rare gem in the rural area.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="6"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The New Freezer will be insured and a maintenance contract will be put in place. The operating costs of the shop are covered by the revenue of the sales. The purchase of the new freezer unit will reduce the ongoing costs as electricity consumption will be lower. The new unit is energy efficient and will lead to an increase in sales and an increase in gross and net margins.

If you were not awarded the full amount requested, what would be the impact on your project?

It would have an enormous effect on the community as the project would not take place and the shop will be unable to supply vital goods to the rural area. This will impact on the sales of local farmers and local businesses that supply the goods sold from this equipment and seriously impact on the viability of the shop and impact on the possible loss of the Post Office if the shop fails.

How will you know whether your project has made a difference in the community?

The Rural Community would be supplied with vital food source and the shop will continue to be a viable community hub.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Following research no further funders are available for this purchase. The Parish Council have exhausted its funds but have supplied time in kind from the Clerk to make the application.

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: Sept

Year: 2009

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£see attached accounts

Free reserves held:

£

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Chiller	£2,385	Own fundraising/reserves		£462
	£			£
	£	Parish/town council		£0
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£2385.00	Total Project Income		£462
Total project income B		£462		
Total project expenditure A		£2,385		
Project shortfall A – B		£1,923		
Award sought from Wiltshire Council Area Board		£1,923		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Lloyds TSB		
Please give the title name of the organisations' bank account e.g. current		Maiden Bradley Village Shop Association		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input checked="" type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

It provides a service to those unable to travel, it creates jobs within the community and surrounding area. It promotes local healthy produce produced through the community garden. It reduces the disadvantage to those reliant on diminished rural transport.

b) How does your project work to promote inclusion, participation and good community relations?

The Village shop is a hub for community communications it provides a meeting place with small café facilities, post office, internet and photocopying services to the community, a community noticeboard, fresh bread and produce. The Rural police have a post box and visit regularly to provide a link.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) elderly /infirm/

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Sarah Jeffries

Date: 09/08/2010

Position in organisation: Parish Clerk/ Volunteer

Please return your completed application to the appropriate Area Board Locality Team